

**STONES-BENGARD COMMUNITY SERVICE DISTRICT
REGULAR BOARD MEETING**

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June 8, 2020, 4:00 PM.

MINUTES

CALL TO ORDER:

President Kay Oring called the meeting to order at 4:00

ROLL CALL:

Present were Board of Directors Kay Oring, Cheryl McCormack, and Robert Larivee. Two Vacancy's. Also, present General Manager Martin Balding and Secretary Donna Round.

GUEST: Hal Farmer and Dean Schmanski

CONSENT CALENDAR:

APPROVAL OF APRIL, MAY, & JUNE AGENDA

APPROVAL OF MARCH, APRIL, & MAY MINUTES

APPROVAL OF PAYMENT OF BILLS MARCH Fire: \$569.95 & Sewer \$2,469.90, APRIL Fire: 1,199.94 & Sewer \$4,352.96, & MAY Fire: \$933.48 & Sewer 2,235.40.

APPROVAL OF TREASURER'S REPORT: Kay Oring has submitted the Treasury Reports for April and May in place of Cyndi San Diego Treasurer who resigned in May. Treasurer's position is vacant.

A motion for approval of Consent Calendar was made by Kay Oring. Motioned by Cheryl McCormack and Seconded by Robert Larivee. All Ayes. Consent Calendar approved.

President's Report: Kay attended a webinar called how to open during COVID 19. Most items related to large companies. The main item Kay felt we need to pay attention to is cleaning the office before meetings and looking for volunteers to help. Martin and Kay have been working on the annual letter that will be mailed with the annual billings. A copy was given to board members for any suggestions, additions or deletions and return to Donna Round by Monday, June 15th.

Interim Fire Chief: No Chief. Fire Committee Report.

Fire Committee Report: Robert Larivee and Cheryl McCormack have submitted the Fire Committee Report for March and May report attached. Also attached an Unofficial Volunteer Fire Department Assessment Committee Report presented by Robert Larivee.

General Manager Balding: No "spill report" has been made for May. GM Martin Balding report attached.

Secretary's Report: Received new three year contract for CPA, Robert Johnson. Place on July Agenda.

Board Member Items: None

Web Manager: No report

PUBLIC COMMENT:

CORRESPONDENCE: CPA Robert Johnson. New three year contract.

OLD BUSINESS:

1. DISCUSS: Plans for annual BBQ. Should we cancel due to COVID 19? Guidelines for groups still pending.

ACTION: Motioned by Robert Larivee and second by Cheryl McCormack to hold Annual BBQ until further notice. 3 Ayes, 1 Abstained.

2. DISCUSS: Hiring Wastewater Operator. Board approved two new hires, only one candidate accepted the job. Discuss increasing hours for the one candidate.

ACTION: Motioned by Robert Larivee to increase Wastewater position to 30 hours per month. Second by Tonya Peddicord. All Ayes.

NEW BUSINESS:

1. DISCUSS Appointment and swearing in of new Board member Tonya Peddicord.

ACTION: Motion by Robert Larivee and Second by Cheryl McCormack to Appoint Tonya Peddicord as a new Board member. All Ayes.

Swearing in Tonya Peddicord was made by President Kay Oring.

2. DISCUSS: Amend Ordinance No. 19-01 for collection procedures for Delinquent Service fees.

ACTION: Amend date from March 31st to end of June 30th. Motion by Robert Larivee, Second by Cheryl McCormack. All Ayes.

3. DISCUSS: Donation to Spalding Fire CSD for responding to medical calls.

ACTION: Motion made by Tonya Peddicord and second by Robert Larivee to give a Donation of \$500.0 and reassess at a future meeting. 3 Ayes, 1 Abstained.

4. DISCUSS: Assessment Identification Resolution 2002-02.

ACTION: Motion by Robert Larivee to correct assessment fees for unimproved properties to the rate of \$35.00 per Resolution 2002-02, second by Cheryl McCormack. All Ayes.

5. DISCUSS: Needs of Fire Department.

ACTION: Discussed under Fire Committee Report.

6. DISCUSS: Keeping records for our Volunteers. A retirement plan for Fire Volunteers.

ACTION: Tabled.

7. DISCUSS: Burn Pile Policy.

ACTION: Tabled.

8. DISCUSS: AB5 Transitioning Contractor to Employee.

ACTION: Tabled.

9. DISCUSS: Annual Budget Committee/meeting.

ACTION: Kay Oring is calling a Special Meeting as a whole to discuss the Annual Budget, Monday, June 15th at 5:00pm. Second by Cheryl McCormack.

10. DISCUSS: Time of Board meetings to accommodate members work schedules.

ACTION: Meeting times to remain at 4:00pm.

11. DISCUSS: Election of Board.

ACTION: Call an Election for all Board Members by August 7, 2020, for November ballot.

ADJOURNMENT: 5:55 PM.

BOARD MEMBERS SIGNING OF BILLS:

NEXT MEETING: July 13, 2020