**STONES-BENGARD COMMUNITY SERVICE DISTRICT**

 **REGULAR BOARD MEETING**

509-695 Stone Road, District Office, Eagle Lake, Susanville, CA 96130

Phone: (530) 825-3350

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**January 11, 2021, 4:00 PM.**

MINUTES

**CALL TO ORDER:**

Vice Chairwoman Cheryl McCormack called the meeting to order at 4:02

**ROLL CALL:**

Present were Board of Directors Cheryl McCormack, Robert Larivee & Tonya Peddicord, and Linda Attaway. One Vacancy. Also, present General Manager Martin Balding and Secretary Donna Round.

**GUEST:**  Dean Schmanski via Zoom

**ELECTION OF OFFICERS:**

Motioned by Cheryl McCormack and Second by Robert Larivee to Elect Linda Attaway as Treasurer. Motion by Tonya Peddicord and Second by Linda Attaway to Elect Cheryl McCormack as President and Robert Larivee as Vice President. All Ayes.

**CONSENT CALENDAR:**

APPROVAL OF JANUARY AGENDA

APPROVAL OF DECEMBER MINUTES

APPROVAL OF PAYMENT OF BILLS FOR DECEMBER Fire: $11,365.20 & Sewer $12,622.22

APPROVAL OF TREASUERE’S REPORT: Not available.

A motion for approval of Consent Calendar was made by Cheryl McCormack. Motioned by Tonya Peddicord and Seconded by Robert Larivee. All Ayes. Consent Calendar approved.

**President's Report:** None

**Interim Fire Chief:** No Chief. Fire Committee Report.

**Fire Committee Report:** Cheryl McCormack is working on obtaining air tanks with the extra grant money.

**General Manager Balding:** No "spill report" has been made for December. GM Martin Balding report attached.

**Secretary’s Report:** None

**Board Member Items:**

**Web Manager:**  Up to date

**PUBLIC COMMENT:** Dean Schmanski asked if board had a policy on record retention and a policy on posting minutes.

**CORRESPONDENCE:** None

**OLD BUSINESS:**

1. DISCUSS: Fire Assessment Fees

ACTION: Email correspondence from Kay Oring and Bob Burns to Robert Larivee. Robert has agreed to take over where Kay Oring has left off, and will contact new County Counsel. Motion by Robert Larivee and Second by Tonya Peddicord to table to next meeting. All Ayes

1. DISCUSS: Wastewater Fees and Rate Study

ACTION: Motion by Robert Larivee to place on February Agenda the consideration of a $4.00 or more wastewater rate increases per month. Second by Linda Attaway. All Ayes

1. DISCUSS: Wastewater Transfer of Ownership fee.

ACTION: Motion by Linda Attaway and Second by Robert Larivee to schedule a workshop for wastewater fees on February 20, 2021 at 10:00am. All Ayes

1. DISCUSS: Burn Pile Permit.

ACTION: Motion by Tonya Peddicord and Second by Robert Larivee to table to next meeting. All Ayes

**NEW BUSINESS:**

1. DISCUSS: Approval of Annual Audit

ACTION: Motion by Linda Attaway and second by Tonya Peddicord to table review to next meeting. All Ayes

1. DISCUSS: Approve County Budget Appropriation Transfer Request to increase Fire Fund 3002800 Special Dept Account the amount of Grant’s received totaling $11, 500.00.

ACTION: Motion by Tonya Peddicord and Second by Linda Attaway to approve the Appropriation Transfer request totaling $11,500.00. All Ayes

**ADJOURNMENT:** Motion by Robert Larivee to adjourn at 5:05 pm., and second by Linda Attaway.

**BOARD MEMBERS SIGNING OF BILLS:**

**NEXT MEETING: February 8, 2021, 4:00pm.**

**Workshop Meeting: February 20, 2021 10:00am District Office**

Respectfully Submitted by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Secretary, Donna Round