**STONES-BENGARD COMMUNITY SERVICE DISTRICT**

**REGULAR BOARD MEETING**

509-695 Stone Road, District Office, Eagle Lake, Susanville, CA 96130

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**August 10, 2020, 4:00 PM.**

Minutes

**Call to Order:**

President Kay Oring called the meeting to order at 4:13pm.

**ROLL CALL:**

Present were Board of Directors Kay Oring, Cheryl McCormack, Tonya Peddicord., Robert Larivee absent. Also, present General Manager Martin Balding and Secretary Donna Round. One Vacancy.

**Guest:** Fourteen local residents in attendance.

**CONSENT CALENDAR:**

APPROVAL OF AUGUST AGENDA

APPROVAL OF JULY MINUTES

APPROVAL OF PAYMENT OF BILLS FOR JULY: Fire $1,669.15 & Sewer $2,884.17

APPROVAL OF TREASURER'S REPORT: Kay Oring submitted a Tentative Treasurers Report for June 2020. Reports from County for the thirteenth month is not available.

A motion to approve Consent Calendar was made by Tonya Peddicord and Second by Cheryl McCormack. All Ayes. Consent Calendar approved.

**President’s Report:** Kay Oring included an Article from the Lassen County Times from July 14, 2020 about the conduct of a Special District and the many violation of the Brown Act. Reminding everyone the importance of following the Brown Act. See letter attached.

Kay Oring would like to propose a Capital Budget workshop in September that is also open to the public.

Kay Oring purchased a sample Policy and Procedure manual from the California Special District and would like to propose to the board to take sections at a time to study and discuss at the October meeting.

**Interim Fire Chief:** We are still in need of a Fire Chief and Volunteers.

**Fire Committee Report:** Cheryl McCormack has submitted the Fire Committee Report for July, report attached.

**General Manager Balding:** General Manager Martin Balding sent an email to Larry Mallard with Lassen County and Stan Bales with BLM in regards to the condition of the boat launch. Martin will continue to push for a channel for the use of small boats and kayaks. Report from GM Martin Balding “No Spill” Sewer Report for July attached.

**Secretary’s Report:** We received a donation of $200.00 from Castle Rock for snow removal last winter. Thank You! I received a call from Robert Johnson our CPA to schedule our audit for October 21, 2020.

**Board Member Items:**

**Web Manager:**  Working on new website with Streamline.

**PUBLIC COMMENT:** Tom Traphagen denied Martin Balding access to their property to check the sewer screen. Tom asked about Hal Farmer’s status with the sewer district and said he would be allowed to check his property.

Hal Farmer Cal Fire Station in Gallatin has been closed down due to bats. Cal Fire is currently staying in Spalding with two engines.

**CORRESPONDENCE:** Donna Round reported a Notice of renewal for California Rural Water Association.

**OLD BUSINESS:**

DISCUSS: Memorandum of Understanding Sunset Properties Parcels 09 and Parcel 25.

ACTION: After discussion it was agreed upon the Stones Bengard Sewer District and the Traphagens to pay $175.00 seasonal rate for four months and $16.00 for the offseason months. Rates will be revisited for the future. Motioned by Kay Oring and Second by Tonya Peddicord. All Ayes.

**NEW BUSINESS:**

DISCUSS: Donation to Spalding Fire CSD for responding to medical calls.

ACTION: Motion by Tonya Peddicord and Second by Kay Oring to approved Donation of $500.00 to Spalding Fire CSD for responding to medical calls.

DISCUSS: Proposal for Drop Box cloud-based storage.

ACTION: Motion by Tonya Peddicord to approve proposal by Lacy Barron for

cloud-based storage Second by Kay Oring. All Ayes.

**Capital Budget Workshop Scheduled for September 12, 2020 at 10:00AM**

**ADJOURNMENT:**

**BOARD MEMBERS SIGNING OF BILLS:**

**NEXT MEETING: September 14,2020**

Respectfully Submitted by, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Donna Round, Secretary